



# College of the Siskiyous

**College of the Siskiyous invites applications for the position of**

## **POLITICAL SCIENCE INSTRUCTOR**

### **THE POSITION**

This is a full-time, tenure track faculty position. The teaching assignment could include a mixture of day, evening, and weekend classes at the Weed or Yreka Campus, or other off-campus sites.

The College is seeking applications from an individual who has the *skills and characteristics* necessary to provide exemplary service to students. It is a continuing goal of College of the Siskiyous to hire and retain people who reflect the rich diversity of the District and its student body.

### **DUTIES AND RESPONSIBILITIES**

- *Duties related to Political Science Instruction:* Teach a variety of political science courses.
- Assignment may include evening, off-campus and/or distance education, including online courses and video conferencing.
- *Classroom duties:* Provide instruction that may include lecture and laboratory classes in the discipline in accordance with established College of the Siskiyous approved curriculum and course outlines; inform students about course requirements, evaluation procedures, attendance and participation requirements in a course syllabus; effectively teach and communicate with students of diverse backgrounds.
- *Interaction with students outside of class:* Advise students on academic and career matters; assist in outreach, recruiting and articulation with high schools, four-year colleges and universities; post and maintain adequate and regular office hours in accordance with prevailing policy.
- *Out-of-class duties:* Maintain necessary attendance, scholastic and student records, and submit them according to published guidelines; prepare and grade class assignments and evaluations according to course syllabus.
- *Professional and curriculum development:* Remain current in field; develop, maintain and evaluate curriculum including development and assessment of student learning outcomes; select textbooks; evaluate course materials; interact with faculty and staff in other areas of instruction and participate in the development of instructional methods, technology, and materials; work with peers in higher education, and where appropriate, business and industry to maintain currency of instructional programs.
- *Interaction with colleagues:* Participate in college governance by serving on college committees; participate in professional development, including flex obligations; assist with student and other educational activities in accordance with college policies; establish and maintain effective work relationships.

### **MINIMUM QUALIFICATIONS**

1. Master's in political science, government or international relations **OR**
2. bachelor's in any of the above **AND** master's in economics, history, public administration, social science, sociology, any ethic studies, J.D., LL.B **OR**
3. the equivalent
4. Sensitivity to and understanding of the diverse academic, socio-economic, cultural and ethnic backgrounds of community college students.

*Note: Applicants applying under "equivalency" must provide detailed written documentation explaining how their academic preparation is equivalent to the degrees listed.*

### **DESIRED QUALIFICATIONS**

- Doctorate or Masters in political science earned from a regionally accredited college or university.
- Excellence in teaching (enthusiasm, knowledge of subject matter, student motivational skills, diverse teaching methods to address a variety of learning styles).
- Online teaching experience, particularly with Canvas certification.
- Commitment to community college education as demonstrated in personal and/or professional experience.
- Ability to work collaboratively with colleagues, students, other on-campus groups, off-campus community groups and educational partners.
- Evidence of a strong commitment to remaining current in the discipline.
- Ability to communicate clearly with students and staff, both orally and in writing.





## SALARY AND BENEFITS

- The annual salary range for a 175 day contract is: **\$51,277—\$96,652**. Starting placement on the District salary schedule is based upon years of experience and number units completed beyond the Masters degree. New academic employees may receive credit for no more than 5 years of job-related experience.
- Faculty members with an earned doctorate from a regionally accredited institution receive an additional \$1,800 annual stipend.

**Medical/Prescription:** Employees may select from six medical plan offerings to best meet the needs of their family. All medical plans are Blue Shield PPO Plans. Prescription coverage is provided by CVS/Caremark. The medical plan options range from a 90/10 plan with \$100 deductible, to a high \$1,250 deductible with 80% coinsurance after the deductible is met.

**Dental:** Dental coverage provided through Delta Dental with up to a \$2,000 annual maximum and a \$50 deductible for non-preventative services.

**Vision:** Vision coverage is provided by Vision Services Providers and provides for an annual exam with a \$10 co-pay, and lenses and frames or contact lenses up to specified limits.

**District/Employee Contributions:** There is a four tier cap for employee benefits: \$9,117 for employee only, \$13,509 for employee + children, \$14,757 for employee + spouse, and \$21,573 for employee + family. Some plans require a monthly employee cost share.

In addition, the District provides vacation, sick leave and paid holidays. The employee participates in the State Teacher's Retirement System. District contributes on behalf of the employee.

## THE COLLEGE AND COMMUNITY

College of the Siskiyous (pronounced SISS-kyoo), founded in 1957, is in Weed and Yreka in Siskiyou County with an enrollment of approximately 3,000 students. The College first opened its doors for the first student body on September 8, 1959. In its initial year of operation, the college offered a program of courses for college freshmen. The second year, both freshmen and sophomore college students were admitted.

It is the northernmost college in California and the only college in Siskiyou County. It lies in the service area of California State University, Chico. It is also one of only 10 community colleges in the state that provide on-campus dormitories for students.

Work where the air is crisp and the water is clean. Experience fishing, hiking, skiing, camping, swimming and hunting within a minutes drive. The communities of Siskiyou County feature festivals, carnivals, concerts, art galleries and live theatre. Visit an assortment of quaint shops and restaurants. Enjoy low cost of living all while being located an hour from cities such as Ashland or Medford, Oregon and Redding, California.

Named by BestCollegesOnline.com in 2010 as number one on the list of "most beautiful community college campuses in America," graphically, but has a population of just 45,000. The main campus is located in the historic lumber town of Weed, California, at the base of 14,162 foot snow-capped Mt. Shasta. A campus center is located in the City of Yreka. The main campus, accessible from Interstate 5 and Highway 97, is 60 miles south of the Oregon border. Both locations feature state-of-the-art facilities, an exceptional setting for learning, and quality instruction in a caring atmosphere.

College of the Siskiyous comprehensive curriculum and student services are designed to meet the needs of a diverse student body and include transfer, career and technical education, basic skills, and continuing education offerings.

## ACCREDITATION

College of the Siskiyous has excellent faculty and staff, as well as a diverse and engaged student population. The College has a positive image in both the community and region and is fully accredited through the Accrediting Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges (WASC), an institutional accrediting body recognized by the Commission of Recognition of Post-Secondary Accreditation and the U.S. Department of Education.





# College of the Siskiyous

## THE DEPARTMENT HUMANITIES AND SOCIAL SCIENCES

The Department of Humanities and Social Sciences at College of the Siskiyous, located at the base of beautiful Mount Shasta in Northern California, prides itself on small class sizes, academic rigor, and individualized instruction provided by a passionate and dedicated staff.

### APPLICATION PROCEDURE

Applications will be accepted until the position is filled. First review deadline is **May 4, 2017 at 1:00pm**. It is the applicant's responsibility to ensure that all requested materials are received. Materials submitted in addition to those listed below will not be considered in the screening process. All documents included in the application file become property of the College and will not be returned. Only completed application packets will be forwarded to the search committee. All inquiries and applications will be held in the strictest confidence.

*To be considered a candidate for this position, the applicant must submit the following required materials:*

- Application Cover Sheet\*
- A letter of application summarizing how the minimum and desired qualifications are met.
- Current resume
- Application for Equivalency Determination if applicable\*

*Note: Applicants applying under "equivalency" must provide detailed written documentation explaining how their academic preparation is equivalent to the degrees listed.*

- Transcripts of college work (Copies are acceptable for application. The successful candidate must provide original transcripts upon hiring. Foreign transcripts **must** include a U.S. evaluation **and** translation, at the time of application.)
- A list of four professional references, which include the reference's title and current contact information

*\*Employment forms are available at [www.siskiyous.edu/jobs](http://www.siskiyous.edu/jobs)*

Materials can be submitted by email, mail, fax or be hand delivered:

Human Resources Office  
College of the Siskiyous  
800 College Avenue  
Weed, CA 96094

Phone: (530) 938-5317 or Fax: (530) 938-5380  
[HR@siskiyous.edu](mailto:HR@siskiyous.edu)

Employees must satisfy all the pre-employment requirements prior to appointment that include, but are not limited to, tuberculosis clearance (EC 87408.6), fingerprint processing, and verification of their legal right to work in the United States. A pre-employment physical examination may be required.

*Applicants requiring reasonable accommodations in completing the application or interview process must notify the Human Resources Office in advance.*

*College of the Siskiyous is an equal opportunity employer. The policy of the District is to encourage applications from ethnic and racial minorities, women, persons with disabilities, and Vietnam-era veterans. No person shall be denied employment because of ethnicity or race, color, sex or gender, gender identity, age, religion, marital status, disability, sexual orientation, national origin, medical conditions, status as a Vietnam-era veteran, ancestry, or political or organizational affiliation.*



**TYPE: ACADEMIC VACANCY**

**FIRST REVIEW: MAY 4, 2017**

**LOCATION: WEED CAMPUS      JOB NUMBER: 2016-17-28**

**SALARY: \$51,277—\$96,652 175 day contract**