



EMPLOYMENT OPPORTUNITY

COLLEGE OF THE SISKIYOU –HUMAN RESOURCES
800 COLLEGE AVENUE - WEED, CALIFORNIA 96094

TELEPHONE NO. (530) 938-5317
FAX NO. (530) 938-5227
www.siskiyous.edu/jobs

TEMPORARY POOL

POSITION: **AMERICAN SIGN LANGUAGE INTERPRETER**

FINAL FILING DATE: **APPLICATIONS MATERIALS ACCEPTED ON AN ONGOING BASIS**

SALARY: **\$23.44 - \$28.23 PER HOUR**

JOB NUMBER: **2009-10-02**

College of the Siskiyou is looking for persons capable of performing specialized duties in facilitating communication between hearing and hearing-impaired persons by using a manual sign system and to accompany hearing-impaired student to a variety of instructional and non-instructional campus settings.

Responsibilities

- Transliterating/interpreting for deaf students in instructional activities using American Sign Language (ASL) signs, ASL in English work order, oral interpreting, and sign-to-voice interpreting
- Ability to work in changing work settings including, lectures, labs, field trips, and one-to-one or group discussions
- Ability to work with deaf students to standardize sign vocabulary used in scientific/technical areas
- Ability to assist with various projects as assigned

Minimum Qualifications

1. Demonstrated experience in interpreting and translating sign language.
2. Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students.

Preferred Qualifications

1. Two years of postsecondary education

Assignment & Salary

The salary for this temporary position not to exceed 19 hours per week is \$23.44 - \$28.23 per hour.

Application Procedure

Applications are accepted on an on-going basis. To be considered for this position, candidates must submit the required documents listed below. You may attach any varied certifications that will help us assess your qualifications. Applicants must submit ALL required documents to be considered for employment. **All materials submitted are for this position only, and become property of the District. Materials will not be returned, copied, or considered for other openings. Any travel expenses incurred are the applicants' responsibility.**

Required Documents

The following materials should be submitted to:

Human Resources
College of the Siskiyous
800 College Avenue
Weed, CA 96094
hr@siskiyous.edu

The Human Resource Office is located in the Administration Wing of the John Mantle Student Center on the Weed Campus. Office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday.

- Application Cover Sheet (www.siskiyous.edu)
- Cover letter which addresses minimum qualifications and states tutoring subject(s) of interest.
- Current resume
- Transcripts of any college work. (Copies are acceptable to apply. The successful candidate must provide original transcripts upon hiring. Foreign transcripts must include a U.S. evaluation and translation.)
- A list of four references. Include the reference's title and current contact information. (Three of the references should have no affiliation with College of the Siskiyous.)

Information about this position may be requested by writing, calling or emailing:

Human Resources
College of the Siskiyous
800 College Avenue
Weed, CA 96094
Phone: 530-938-5317
Fax: 530-938-5227
HR@siskiyous.edu

Screening Process

After the preliminary screening, selected candidates will be invited for interview with the Director, Disabled Student Services. Candidates to be interviewed will be selected from applicants who most closely meet the minimum and desired qualifications. Meeting the minimum qualifications does not guarantee an interview.

The District reserves the right to re-advertise the position or to delay indefinitely filling of the position if it is deemed that applicants for the position do not constitute an adequate applicant pool or if funding is not available.

Conditions of Employment

Employees must satisfy all the pre-employment requirements prior to appointment that include, but are not limited to, tuberculosis clearance (EC 87408.6), fingerprint processing and verification of their legal right to work in the United States.

Applicant requiring reasonable accommodations in completing the application or interview process must notify the Human Resource Office in advance.

College of the Siskiyous is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, gender, age, marital status, disability, political affiliations, sexual orientation, or beliefs.